



Office of the City Clerk

Weekly Report – for Week Ending August 25, 2017

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

Staff conducted a voter registration drive at two naturalization ceremonies held at the Convention Center on August 22, 2017. Staff registered nearly 100 new citizens.

Staff is developing a plan to facilitate five Neighborhood Council (NC) workshops citywide designed to identify NC election problems and work with NC members to develop best practices.

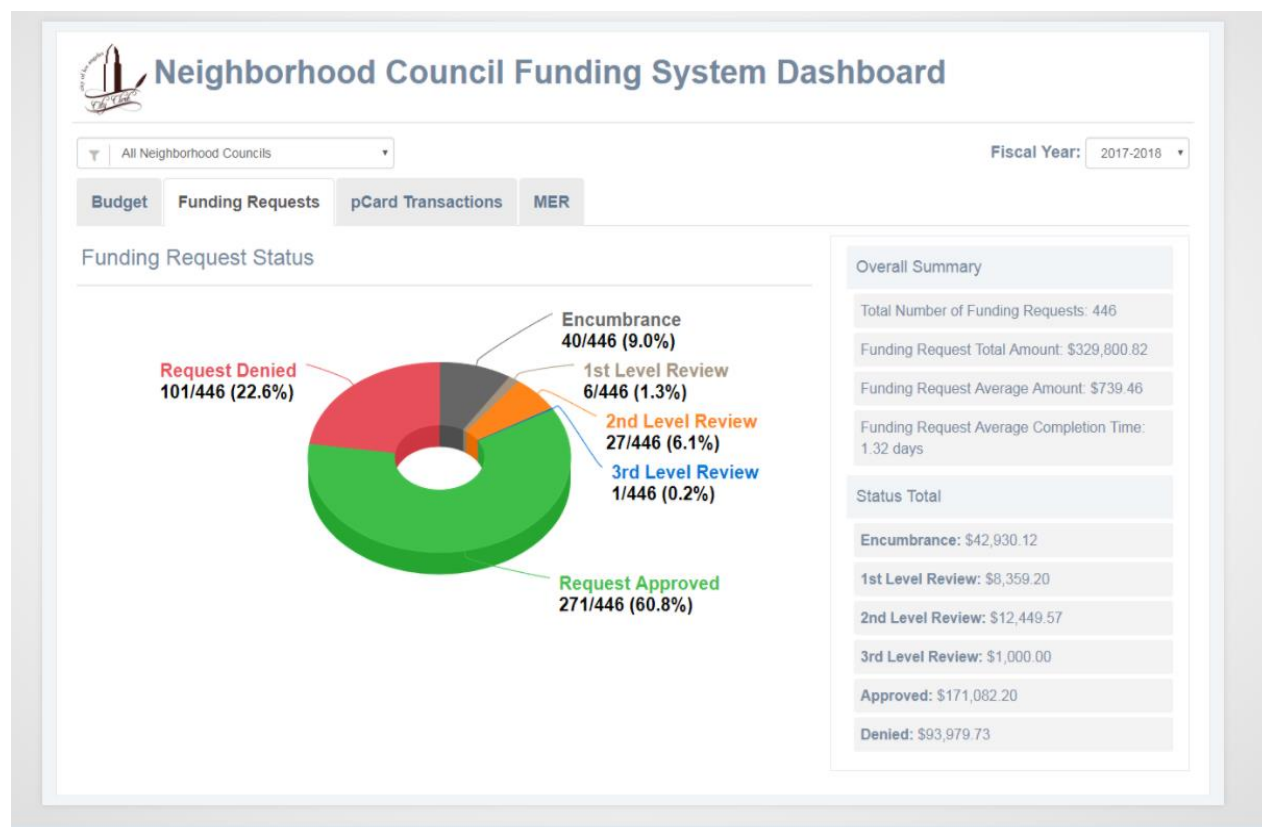
Business Improvement Districts (BIDs)

Staff met at the CD 10 field Office relative to establishing a business improvement district on Pico Boulevard on August 21, 2017.

The Economic Development Committee recommended approval of the 2017 Annual Planning Reports for the Historic Downtown, Old Granada Village and Figueroa Corridor Business Improvement Districts.

Neighborhood Council (NC) Funding Program

Staff made a presentation to the Board of Neighborhood Councils on Tuesday, August 22, 2017 highlighting the status of the NC Funding Program utilizing detailed metrics for each NC, i.e. expenditure rates to date, outstanding commitments, delinquent uploading of receipts, etc. The new online funding portal was praised for its efficiency and transparency. The screenshot below summarizes the current funding request status.





Office of the City Clerk

Weekly Report – for Week Ending August 25, 2017

Systems

The development of the Electronic Speaker Card Kiosk system for 16 Council Committees has been completed. The system will go through a user-acceptance testing phase for changes in the next two months. When complete, six podium-style kiosks will be deployed among five committee rooms on the 10th floor of City Hall East, serving approximately 300 meeting sessions annually.

Staff is finalizing the ballot and report layouts in preparation for the Pension's Fire Retirement Member in-house election.

A meeting was held this week with technical teams from the City Clerk's Systems staff, the software vendor NextRequest, ITA, and LAPD to develop the CPRA Tracking Portal project plan. Administrative training is set to begin the first week of September 2017.

The BID financial tracking system database is being expanded to incorporate mandatory quarterly financial reports. Database fields are being added to collect additional BID information. A statistic dashboard will be developed to provide data analytics.

Upcoming

The Los Angeles Digital Government Summit will be held August 29-30, 2017. The City Clerk is being honored with the Team Award for Outstanding IT Project – Neighborhood Council Funding System Portal.